



**ROYAL CANADIAN LEGION  
Branch 76 Qualicum Beach**

180 Veterans Way  
Qualicum Beach, BC V9K 1L8  
Ph (250) 752-9632  
[info@legion76.ca](mailto:info@legion76.ca)

**POSITION AVAILABLE: BRANCH MANAGER**

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Qualicum Beach Branch 76 is seeking interested candidates for the position of Branch Manager. In this leadership role, you will have responsibility for the day-to-day operations of the lounge and bar staff, while overseeing Branch premises and all facility schedules. Our ideal candidate supports the mission of the Legion to serve Veterans, including serving military and RCMP members and their families, to promote Remembrance, and to serve our communities and our country.

You will ensure all government health, safety, and licensing requirements are met for the overall well being and compliance of the Branch. As a key player of our non-profit, volunteer-driven organization, your management skills will ensure our annual budget is supported while providing engaging programs and services to our members.

Interested candidates should be customer service oriented, have strong people-management skills, be proficient using current office computer software, and have a strong financial management background (Sage Accounting experience an asset).

This position is currently 30 hours per week, Monday-Friday. The selected candidate will be required to pass a criminal record check.

Please submit your application, including resume and cover letter, to [info@legion76.ca](mailto:info@legion76.ca) by March 15<sup>th</sup>, 2024.